

Meeting 2/24

3 May 2024

For general publication

**ACTION**

**Present:** A/Prof Marloes Nitert Dekker, Ms Jefita Franklin, Ms Raghavi Shankara Ms Annalise Kerr, Miss Rebecca Leonard, Ms Isabella McLeod, Miss Catherine Mungkaje, Miss Andrea Quispe Soto (Chair), Mr Daniel Valles, Mr Shan Yi, Mr Luke Ho (Minutes), Mr Ben Smith

Apologies: Mr Nerya Ashri, Mr Gaofenngwe Khutswane, Mr Jacob Stead, Dr Simon Worrall

**Absent:** Nil.

**1. Welcome and apologies:**

Marloes Nitert Dekker opened the meeting and noted Andrea Quispe Soto would be chairing the meeting per the alternate arrangement.

Ben Smith introduced and welcomed the new members of the committee and handed over administrative support to Luke Ho.

**2. Recognition:**

An Acknowledgment of Country was spoken by the Chairperson, in recognition of the traditional owners of the land on which the meeting was taking place.

**3. Membership/Introductions:**

Shan Yi was welcomed to the Coursework Student Advisory Group as the representative for third year Chemistry courses.

**4. Confirmation of the minutes of the meeting held 28 March 2024:**

The minutes of the meeting held 28 March 2024, having been circulated to group members were taken as read and were confirmed by those who had been present.

**5. Art of Science Competition:**

The winning entries from the 2023 competition had been distributed to the members as Enclosure 2 of the agenda.

The group discussed on how to increase the visibility of the winning entries.

Rebecca Leonard proposed displaying the winning entries on the podium. Marloes Nitert Dekker proposed displaying the winning entries on the podium screen.

Luke Ho proposed creating categories based on the research themes and disciplines of the School. The winning entry for each theme and/or discipline will be tailored and used as Blackboard banner. Marloes Nitert Dekker suggested the tailoring should be completed by the winning entrant.

The group also discussed the possibility of displaying the winning entries at within other Schools. Marloes Nitert Dekker indicated the Competition had been a School-based initiative and displaying the winning art works would likely be pushed back by other Schools.

**6. CHEM2054 Student Health Concerns**

Marloes Nitert Dekker reported that issues raised within Enclosure 3 had been taken to the Head of School and Occupational Health and Safety Committee of the School who would review and

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address the concerns as appropriate within the Occupational Health and Safety in the Laboratory Guideline and associated risk assessments.

## 7. Other business/open discussion

Catherine Mungkaje noted concerns about the time provided to complete the BIOT3009/7031 in-semester examination. Catherine stated the exam questions had been application-based questions and thinking time had not been taken into consideration.

Catherine Mungkaje added that the peer review component of the BIOT3009/7031 Quality Management Systems in Biotechnology group assignment would need to be reviewed and potentially adjusted as it had been unable to fully illustrate the workload that each student had contributed to the assessment item.

Andrea Quispe Soto reported that BIOL3003 PBL sessions had been too short and longer PBL sessions would be preferred. The PBL sessions had been taking longer to complete, and it had taken time away from the class following the PBL.

Annalise Kerr reported that the BIOL2200 cohort had felt that the duration of Quiz 1 had been too short for the content covered, and it could be beneficial to consider a longer duration or reduced number of questions for future quizzes.

Rebecca Leonard reported that the turnaround time to receive feedback had been too long. In some instances, students had not received their marks and feedback before the next major assessment. Marloes and Luke noted School guidelines had been put in place to ensure students receive their marks and feedback in a timely manner and the limitations around marking which prevented the shortening of the time frame.

Raghavi Shankara and Isabella McLeod reported that including a general breakdown of assessment performance when marks are being sent to the students would be useful.

Marloes Nitert Dekker undertook to pass this feedback on to the teaching staff.

Marloes

## 9. Next meeting:

Ben Smith would contact members regarding availability for a meeting in week 6 of semester 2.

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